

THE HOW-TO SERIES

We aren't born innately knowing how to conduct ourselves in a way that's kind, direct and conducive – and we are not taught at school either.

In businesses, organisations, and workplaces the world over, the biggest constant challenge is how your employees show up and behave in the workplace. They may have the technical skills you need but it's their behaviour can make or break you as a business. It's not what we know that gets us into trouble, it's how we go about our daily interactions that can be problematic for ourselves as well as the business that pays us to do a job!

Often, it's simply because we have never been shown a better way – and those of us who like to learn and want to progress and be the best versions of ourselves are keen to embrace new ways of doing things.

The 'How To' workshops are short, two hours online; three hours in-person, and provide a group of hungry learners enough information that they can easily grasp what the challenge is and pick up the knowledge, awareness, and know-how to put new tools in place. These topics are snap shots of deeper dives and can serve as an introduction to each of the topics.

Topics in the How-To series

How to:

Have a Useful Conflict with Respect!

Manage an Emotionally Charged Situation

Tell a Story That Captivates & Engages

Be The Best Professional Version of Yourself

Write so People Understand With Clarity

Say What You Mean Without Being Mean



THE WORKSHOPS

How to... Have a Useful Conflict with Respect!

“Let’s have a conflict!”... said no one ever. We go into these situations with a closed perspective; learning that conflict is merely a difference of opinion and how to open up is game-changing

How to... Manage an Emotionally Charged Situation

At some points in our lives, we all face situations that are charged emotionally, our instinctive reactions don’t usually serve us best – knowledge and know how help combat the gut reaction

How to... Tell a Story That Captivates & Engages

Whether looking to sell to someone or get them on side, using story telling is a powerful skill because it captures the hearts, minds and emotions of those we are trying to motivate to action

How to... Be The Best Professional Version of Yourself

New employees are often on their best behaviour but over time that fades. People forget they are being paid to perform a job and bad behaviours peek out. This session rests the reminder and the how to

How to... Write so People Understand With Clarity

People often say that writing to be concise takes time, so they send out their first draft which causes challenges for the reader, assumptions, errors... yet there’s a simple way to get it right every time

How to... Say What You Mean Without Being Mean

Sometimes being direct with people is a necessity yet many won’t go there in case they offend the person. There is a better way and a psychology behind it, and a simple process